



sports, arts & culture

Department:
Sports, Arts and Culture
REPUBLIC OF SOUTH AFRICA

TO : THE SOUTH AFRICAN SPORT CONFEDERATION AND OLYMPIC COMMITTEE
: ALL NATIONAL FEDERATIONS

SUBJECT : COVID -19 SPORT, ARTS AND CULTURE RELIEF FUND APPLICATION
PROCEDURES

Following the Statement issued by the Minister of Sports, Arts and Culture, Minister Nkosinathi Mthethwa on the Department of Sport, Arts and Culture: Sector Relief framework and criteria, the Department has prepared more detailed procedures to be followed. The process is outlined below:

CRITERIA

1. The criteria are as per the Statement referred to above as issued by the Minister of Sports, Arts and Culture.
2. Each application will be dealt with and considered on its merits.

APPLICATION PROCESS

1. The National Federations are requested to coordinate the application process by;
 - a. Identifying the person who will coordinate the process (manage applications) on behalf of the National Federation. Please confirm the name and contact details of the person to the email provided below.
 - b. Disseminating the application forms to members.
 - c. Receiving the completed forms from the applicants and creating record thereof.
 - d. Checking and verifying the completeness of the forms as per a checklist provided.
 - e. Validating and authenticating the information provided by the applicants.
 - f. Sending the applications and supporting documents (electronically) to the Department.

FINAL ADJUDICATION AND APPROVAL

1. The Department will assess each application taking into consideration the recommendation by the National Federations.
2. The outcome of the application will be communicated through the National Federation.

DISBURSEMENT

1. As indicated in the Minister's Statement, the Department will determine the quantum of relief (amount) for each successful application based on the available resources.
2. Relief funds for successful applicants shall be transferred to the National Federations for disbursement.
3. National Federations shall keep record of payments made to successful applicants.

GENERAL

1. The closing date for submission of applications to the Department is **06 April 2020**.
2. Documents should be emailed to: covid-19-update@srsa.gov.za

Thank you



PP MR VUSUMUZI MKHIZE

DIRECTOR GENERAL: SPORT, ARTS AND CULTURE

DATE: 2/4/2020